How to Reserve Equipment

https://lib.gsu.edu/equipment-reservations

Updated 12/12/2024

Equipment Reservations

Equipment is grouped by category and requests require advanced notice.

Location Atlanta Campus Equipment V Category Show All

Search for equipment... Search

🐂 0 items in cart

Select availability to start your reservation and select a date and time in the To field to pick when you will return the equipment. See our How do I reserve equipment in advance? FAQ for help https://answers.library.gsu.edu/faq/396315.

Add alerts@mail.libcal.com and support@luxerone.com to your contacts or safe senders list to ensure delivery of the reservation system's emails. Failure to read notices from the University Library does not free the borrower of responsibilities.

Approved requests are checked out and picked up at the Atlanta Campus, Library North Panther Pickup Lockers. You will get an email from Luxer One when your equipment is ready for pickup. Plan to pick-up your equipment as soon as possible to maximize the loan period.

To learn about an item's loan limits and reservation requirements click on "More details" below. Contact libcirc@gsu.edu or 404-413-2820 for assistance.

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123456' Canon 7 8 9 (5) (6) Canor 12324mm Camera Lens 50mm Camera Lens 75-300mm Camera Lens **Basic Calculator** Availability More details More details More details More details Availability Availability Availability

Showing 32 result(s)

More details

Select More details for an item description and loan information.

Graphing Calculator

Location	Atlanta Campus Equipment v Cat	egory Calculators ~	📜 0 items in cart
Descrip	tion		
		 TI-84 Plus Graphing Calculator Ideal for math and science. This graphing calculator solves equations, plots graphs, and performs other tasks with Loan Details Users are limited to 1 calculator type at a time. Calculators loan for a maximum of 7 days and are not eligible for renewals or extensions. Return equipment in person to the service desk or to the Panther Pickup Lockers. Equipment returned late is charged \$25 per day in overdue fines up to a maximum charge of \$100. Lost/Stolen/Damaged fee: \$120 	n variables.
		Requests require 2-hour advanced notice.	

Reservations not picked up within 24 hours expire.

User Manual

Availability

Select **Availability** to start your reservation. Use the **Go to Date** button, the bottom scroll bar, or the right arrow > to advance the grid forward.

Friday, February 23, 2024 – Thursday, February 29, 2024

🛗 Go To Date 🛛 🖌 💙

láom e	Monday, February 26, 2024												
items	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pi
□ Current item													
Graphing Calculator													
Graphing Calculator													
Graphing Calculator													
Graphing Calculator													
Graphing Calculator													

Select Your Pickup Date and Time

The green box you select is the date and time of your pickup and the first day of your loan. The screen will automatically move to the cart menu.

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nems	8:00am	9:00am	10:00am		
Graphing Calculator					
Graphing Calculator					
Graphing Calculator					
Graphing Calculator					



Graphing Calculator					
From:	4:00pm Monday, February 26, 2024				
To:	4:00pm Wednesd	ay, February 28, 2024	~	۵	
	Add to Cart	Add to Cart & Checkout			



The cart menu allows you to change the default loan selection. The date and time you select in the **To** field is when you will return the equipment. Use the trash can button to delete your selection.

Graphing Calculator From: 4: To:	:00pm Monday, February 26, 2024 4:00pm Wednesday, February 28, 2024 ~ Add to Cart Add to Cart & Checkout	١
Graphing Calculator From: 4 To:	::00pm Monday, February 26, 2024 4:00pm Monday, March 4, 2024 v Add to Cart Add to Cart & Checkout	Ħ

Add to Cart vs Add to Cart & Checkout

Click the Add to Cart button if you are reserving more than 1 piece of equipment. Click the Add to Cart & Checkout button when you are ready to submit your request.

Graphing Calculator From: To:	4:00pm Monday, February 26, 2024 4:00pm Wednesday, February 28, 2024 The Add to Cart & Checkout	~	Ŵ
Graphing Calculator From: To:	4:00pm Monday, February 26, 2024 4:00pm Monday, March 4, 2024 The Add to Cart Add to Cart & Checkout	~	Ŵ



Enter your CampusID Username and Password



Log in to continue

CampusID	<u>Forgot?</u>
Password	<u>Forgot?</u>
Login	
By logging into this system, you agree to policies.	comply with <u>university</u>

Reservation Details

Review your Reservation Details. Click the **Remove** button to start over.

Reservation Details

Item	Category	From	То	
Graphing Calculator	Calculators	4:00pm Monday, February 26, 2024	4:00pm Monday, March 4, 2024	Remove

Terms & Conditions

Read the Terms & Conditions. Click **Continue** or **Add Another Booking**.

Graphing Calculator: Terms & Conditions

By clicking Continue below, I affirm I have read and agree to the following:

- The user is responsible for checking the condition of the equipment at pickup and immediately reporting damage or missing parts in person or call 404-413-2820.
- The user is responsible for the care and safekeeping of the loaned equipment. This includes taking the necessary precautions to prevent damage, loss, theft, or any other harm to the equipment.
- The user agrees to avoid exposure to extreme weather conditions, liquids, or other potentially damaging environments.
- The user agrees to return equipment with all pieces in the same condition as it was received by the due date.
- The user understands the University Library reserves the right to block equipment privileges to anyone who is repeatedly late in returning equipment or not picking up reserved equipment.
- The user understands failure to read notices from the University Library does not free the borrower of responsibilities.

Submit Reservation

Click **Submit Reservation** to complete your request.

Reservation Details



Review your reservation details and click Submit Reservation





Booking Confirmed

Your request has been submitted. You can Make Another Reservation or Logout.

Sooking Confirmed

You will receive an email confirmation at kmullen@gsu.edu. Please check your spam folder or contact the library for assistance.

Item Information						
Location:	Atlanta Campus Equipment					
Item:	Graphing Calculator					
From:	4:00pm Monday, February 26, 2024					
Until:	4:00pm Monday, March 4, 2024					
User Information						
Full Name:	iuli Name: Kara Mullen					
Email:	kmullen@gsu.edu					

Atlanta Equipment Reservation Confirmation

Check your inbox for the confirmation email from <u>alerts@mail.libcal.com</u>. Use the link included to cancel your request.

[External] Atlanta Equipment Reservation Confirmation

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<u> </u>	6	

Rooms, Reservations, & Events <alerts@mail.libcal.com> To • Kara Mullen



Hello,

The following reservations have been confirmed. Please verify the return date is correct for each piece of equipment. If there is a mistake, please contact us immediately so we can work with you to correct it. Call 404-413-2820 or email <u>libcirc@gsu.edu</u> for assistance.

Item Information

Booking_1795046.ics

953 bytes

Location: Atlanta Campus Equipment Item: Graphing Calculator From: 5:00pm Tuesday, December 10, 2024 Until: 5:00pm Tuesday, December 17, 2024

To cancel this reservation visit: <u>https://rooms.library.gsu.edu/equipment/cancel?id=csx8YrIID</u>

Atlanta Equipment Checked Out

Check your inbox for the equipment checked out email from <u>alerts@mail.libcal.com</u>.

[External] Atlanta Equipment Checked Out								
Rooms, Reservations, & Events <alerts@mail.libcal.com></alerts@mail.libcal.com>	0	← Reply	≪ Reply All	\rightarrow Forward] 🗊			
To • Kara Mullen Tue 12/10/2024 2:18 P								
The equipment you requested has been checked out to you and delivered to the Panther Pickup Lockers in Library North. See your Luxer One email or text message for the access code.								
Make sure you check the condition of the equipment at pickup and immediately report damage or missing parts. Use the luggage tag attached to the carrying case to identify the pieces of your equipment.						Э		
Verify the return date is correct. If there is a mistake, contact us immediately so we can work with y	you to	correct it.						
Item Information								
Location: Atlanta Campus Equipment								
Item: Graphing Calculator	Item: Graphing Calculator							
From: 5:00pm Tuesday, December 10, 2024								
Until: 5:00pm Tuesday, December 17, 2024								
Items not picked up within 24 hours from delivery expire. Return equipment to the Panther Pickup Lockers or in person to the service desk by the due date and time. Equipment returned late is charged \$25 per day in overdue fines up to a maximum charge of \$100 .								

Failure to read this notice or future notices does not free the borrower of responsibilities.

It's time! Your Panther Pickup is waiting for you

Check your inbox for the Luxer One access code email from support@luxerone.com.

Wed 8/30/2023 12:04 PM

Luxer One <support@luxerone.com>

It's time! Your Panther Pickup is waiting for you.

To 🛛 🛛 Kara Mullen

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f If there are problems with how this message is displayed, click here to view it in a web browser.



Panther Pickup Lockers Access Code

Tap **Begin Pickup** and enter your access code.



Assigned Locker Opens

Step back and wait for your assigned locker to open. Take your equipment and close the locker door.



Equipment Condition

Check the condition of the equipment at pickup and immediately report damage or missing parts in person or call 404-413-2820.

The user is responsible for the care and safekeeping of the loaned equipment. This includes taking the necessary precautions to prevent damage, loss, theft, or any other harm to the equipment.

Atlanta Equipment Due Soon

Check your inbox for the equipment due soon email from <u>alerts@mail.libcal.com</u>.

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Reply

── Reply All

→ Forward

U)

Wed 12/11/2024 5:05 PM

...

[External] Atlanta Equipment Due Soon

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Rooms, Reservations, & Events <alerts@mail.libcal.com> To • Kara Mullen

The equipment you borrowed is due soon. Use the luggage tag attached to the carrying case to confirm you have all of the pieces of your equipment. Equipment returned with missing pieces will accrue overdue fines until all pieces are returned.

Item Information

Location: Atlanta Campus Equipment Item: Graphing Calculator From: 2:17pm Tuesday, December 10, 2024 Until: 5:00pm Thursday, December 12, 2024

<u>Return equipment to the Panther Pickup Lockers</u> or in person to the service desk. Equipment returned late is charged **\$25** per day in overdue fines up to a maximum charge of **\$100**.

Failure to read this notice or future notices does not free the borrower of responsibilities.

Return Equipment

Return equipment to the service desk on the 1st floor of Library North or to the **Panther Pickup Lockers**.

An Atlanta Equipment Overdue email is sent automatically 1 minute after the loan is due back. There may be a delay in processing returns. Please disregard this message if you have no outstanding items due.

Overdue Equipment

Equipment returned late is charged **\$25 per day** in overdue fines up to a **maximum charge of \$100**.

Overdue fines are non-negotiable. The University Library reserves the right to block equipment privileges to anyone who is repeatedly late in returning equipment.