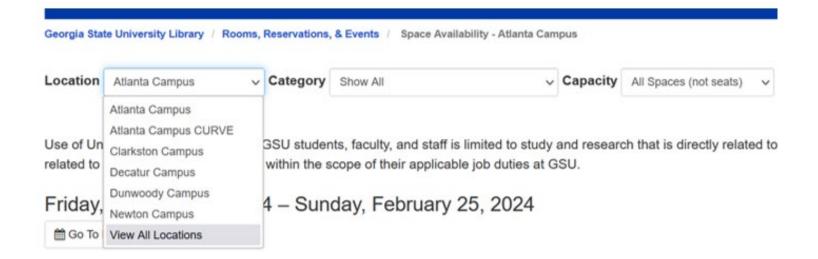
How to Reserve a Study Room

https://lib.gsu.edu/studyroom

Created 2/23/2024

Room Reservations

Rooms are grouped by location, category, and capacity. Make your selections to show the rooms you want based on your need.



Availability

Use the **Go to Date** button, the right arrow > , the bottom scroll bar, or swipe left on mobile devices to advance the grid forward.

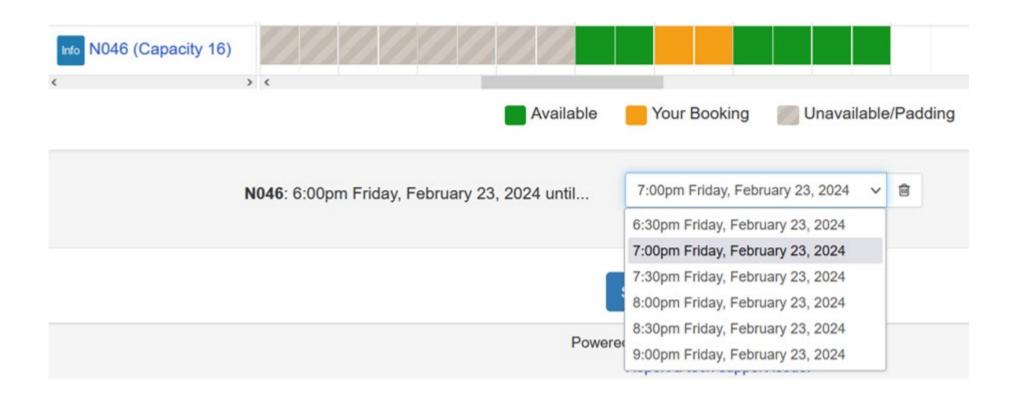
Monday, February 26, 2024 – Wednesday, February 28, 2024

🛗 Go To Date 🛛 🗙 📏

0	Tuesday, February 27, 2024									
Space	7:00am	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00
Info N035 (Capacity 5)										
Info N036 (Capacity 5)										
Info N037 (Capacity 7)										
Info N038 (Capacity 7)										
Info N042 (Capacity 7)										
Info N044 (Capacity 8)										
Info N045 (Capacity 12)										
Info N046 (Capacity 16)										
C	> <								1 2	

Select your reservation end time

Pick your end time from the **until** menu choices.





Enter your CampusID Username and Password



Log in to continue

CampusID	<u>Forgot?</u>
Password	<u>Forgot?</u>
Login	
By logging into this system, you agree to policies.	comply with <u>university</u>

Reservation Details

Review your Reservation Details. Click the **Remove** button to start over.

Reservation Details

These times will be held for you until 12:32pm Friday, February 23, 2024. If you do not complete your booking before that time, another patron may book these times.

ltem		Category	From	То		
	N046	Study Commons - TV Display Rooms	6:00pm Friday, February 23, 2024	9:00pm Friday, February 23, 2024	面 Remove	

Terms & Conditions

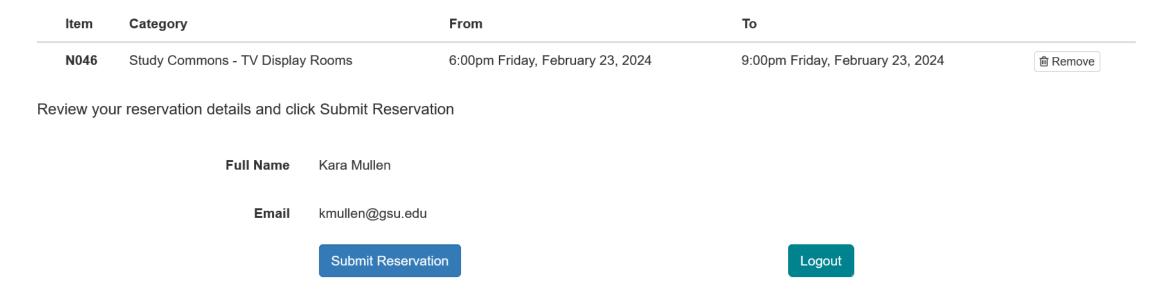
Read the Terms & Conditions for the space. Click Continue.

Submit Reservation

Click **Submit Reservation** to complete your request.

Reservation Details

These times will be held for you until 12:32pm Friday, February 23, 2024. If you do not complete your booking before that time, another patron may book these times.



Booking Confirmed

Your request has been submitted. You can Make Another Reservation or Logout.

Sooking Confirmed

You will receive an email confirmation at kmullen@gsu.edu. Please check your spam folder or contact the library for assistance.

Space Information				
Location:	Atlanta Campus			
Space:	N046			
Date:	Friday, February 23, 2024			
Time:	6:00pm - 9:00pm			
User Information				
Full Name:	Kara Mullen			
Email:	kmullen@gsu.edu			

Room Reservation Confirmation

Check your inbox for the confirmation email from <u>alerts@mail.libcal.com</u>. Use the link included to cancel your request.

Use the confirmation email to ask walk-in users to leave a room you have reserved.